CONSTITUTION AND RULES
OF THE
JOHANNESBURG AMATEUR RADIO CLUB

NAME

l. The name of the Association is the JOHANNESBURG AMATEUR RADIO CLUB and hereinafter referred to as JARC.
2. The Club house of JARC shall be at the Johannesburg Civil Defense Building, or a at such place as its members in general meeting may from time to time decide.

MAIN OBJECT

3. The main object of JARC is to encourage, develop and promote all activities, matters and studies connected with amateur radio, television and radio science generally. In pursuance thereof the subsidiary objects of JARC, for which this Constitution shall confer the requisite authority. shall be:-
(i) To establish and maintain an efficient means of amateur radio communication within the Johannesburg area which shall be at the disposal of the Government of the Republic of South Africa in any emergency.
(ii) To secure the observance by its members and other radio experimenters of the laws and regulations in force in the said territory relating to radio communication.
(iii) To conduct radio experiments and give information relating thereto by radio or other means to amateurs and members.
(iv) To give members the advantage of collective representation and control in all matters of moment to radio amateurs and to assist members with information and technical advice
(v) To acquire for the benefit of members individually or collectively. Supplies of radio apparatus or material and/or to facilitate the acquisition thereof for them.
(vi) To buy, sell, exchange, let or hire radio apparatus, instruments. Tools, implements, materials, accessories and literature of every kind required for amateur radio or used in connection therewith.
(vii) To provide such accommodation and/or facilities for members and others as may assist in furthering the objects of JARC.
(viii) To hold, or arrange for, radio meetings, lectures, demonstrations, experiments, competitions and other activities or meetings of a like nature whether for the benefit of the JARC or charities or other objects and to offer and grant or contribute towards the provision of prizes, awards and distinctions.
(ix) To adopt such means of making known the objects of the JARC in such manner as may seem expedient and in and by granting prizes. rewards and donations, -
(x) To invest and apply any monies not immediately required for the purposes of the JARC in such manner as the JARC from time to time think fit.
(xi) To purchase, take on lease or in exchange. hire or otherwise acquire any real or personal property, movable or immovable, or interest therein or any other rights and privileges which the JARC may think necessary or convenient for its purposes.
(xii) To raise, receive, control and administer funds by levy of subscriptions from its members and by contributions, donations, gains and bequests by its members and others;

with the power to borrow or provide it and in particular by mortgage or charge on all or any part of the property of the JARC (both present and future) and to repay and redeem such loan, mortgage or charge.
(xiii)To affiliate with the South African Radio League or such similar bodies as it may from time to time be considered advisable by the JARC.
(xiv) To make, amend and rescind Rules for the better organization of the JARC.
(xv) To add to and amend the objects of the JARC to conform with the development of amateur radio science and activities from time to time.
(xvi) To execute all documents and do all things necessary to give effect to this Constitution and the Rules framed there under.

GOVERNMENT OF THE JARC

4. The government of the JARC shall be in accordance with its Constitution and Rules which shall be binding upon all its members and officials

DISSOLUTION

5. Every member undertakes to contribute to the assets of the JARC in the event of its being wound up or dissolved during the time he is a member, or within six months after he ceases to be a
member, such amounts as may be required from him in accordance with the laws of the Republic of
South Africa relating to winding up as may be in force at the time of such winding up or dissolution, for payment of the debts and liabilities of the JARC contracted before the time at which
he ceased to be a member and the costs, charges and expenses of such winding up or dissolution and for the adjustment of the rights of the contributories amongst themselves.

INCOME

6. The income and property of the JARC whence so ever derived shall be applied solely towards promotion of the objects of the JARC as set forth in its Constitution and no portion thereof
shall be paid or transferred, directly or indirectly, by way of dividend, bonus, or otherwise howsoever by way of profit. to the members; provided that nothing therein shall prevent the payment in good faith of enumeration to any officer or servant of the JARC in return for any services
actually rendered to it.

SURPLUS

1. If upon winding up or dissolution of the JARC, there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, such property shall not be paid or distributed among the members of the JARC but shall be given or transferred to such other institution or institutions having objects similar to those of the JARC, as may be determined by the members of the JARC at or before the time of dissolution, and in default thereof by the

Minister of Justice of the Republic of South Africa.

RULES
of the
JOHANNESBURG AMATEUR RADIO CLUB

DEFINITIONS

l. In these Rules, unless the context otherwise requires:
(i) Words importing the singular shall include the plural and vice versa; words importing the masculine gender shall include the feminine gender.
(ii) “In writing" shall mean written or printed, or partly written and partly printed.
(iii) "Member" means a duly elected member of the Johannesburg Amateur Radio JARC.
(iv) "Committee" means the committee of the JARC as constituted in terms of these Rules.
(v) "Club house" means the venue of the JARC.
(vi) "SARL" means the South African Radio League.
2. There shall be three classes of members, namely;
(i) Honorary Life Members.
(ii) Ordinary Members, either affiliated or non-affiliated to the SARL, provided that at no time the affiliated SARL members shall constitute a lesser proportion than 75% of the total membership of the JARC.
(iii) Spouses and dependant Children.
3. The qualifications for membership shall be as follows:
(i) Honorary Life Members
(a) That he or she shall have rendered exceptionally outstanding services to the Republic of SA. by means of Radio Science, or to Radio Science itself or to Amateur Radio. or
(b) That he or she shall have been a member of both the JARC and the now defunct Johannesburg Branch of the South African Radio League for at least an unbroken period of 10 years and during that time shall have rendered long and meritorious service to the JARC and Branch.
(ii) Ordinary Members:
That he shall have a genuine interest in amateur radio or allied activities.
(iii) Spouses and dependant Children
That he or she is the is the husband/ wife/ child of an ordinary member and shall have a genuine interest in amateur radio or allied activities.
4. Save as in these Rules otherwise provided a member shall be entitled to all the rights and privileges and be subject to all the duties of membership of the JARC, including the right to be elected to the committee provided that he is also a SARL member, and to attend at any general

meeting of the JARC.
5. A member who is
(a) in arrears with his membership subscription; or
(b) under suspension as in these Rules provided;
shall not be eligible for election to the committee nor shall he be entitled to vote or ballot on any matter or thing concerning the JARC.

MEMBERSHIP

6. Membership shall commence as from the date upon which a candidate is either elected or reinstated, as the case may be.
7. No candidate shall be accorded membership unless he complies with all the conditions attaching

to such membership as provided in these Rules.
8. Membership shall terminate:
(i) if a member resigns; or
(ii) if a member's subscription remain unpaid after written notice for a period of more than two months after due date; or
(iii) if a member who is affiliated to the SARL causes his name to be removed from their register of members; or
(iv) if a member is expelled or his name removed from the register as hereinafter provided; and
(v) generally; in any matter as in these Rules provided.

ELECTION

9. A Honorary Life Member may, upon a motion from the committee be elected by the JARC; and
upon such election he or she shall enjoy the rights and privileges of an ordinary member and in addition shall be exempt from the payment of any membership subscription during such membership. The committee shall ensure that the nominee is fully qualified in terms of these Rules
and that no nomination will be accepted if the election of another Honorary Life Member will result
in a total of more than 5 Life Members and that no more than five be elected in any one year.
10. Every candidate for membership shall be proposed by one, and seconded by another member; to
one of whom the candidate shall be known personally.
ll. The application for membership; which shall be in such form as the JARC may from time to time
determine; shall be made in writing, signed by the candidate; his proposer and his seconder; and shall be lodged with the secretary; accompanied by the necessary entrance fee and annual subscription fee
l2. The committee shall consider such application at the earliest opportunity and shall have full discretion to accept, reject or postpone such application

l3. The secretary shall, without delay, convey the committees decision to the candidate.
14. No candidate shall be elected a member unless his application secures the votes, of at least two
thirds of the committee members present and voting thereon.
15. The committee may reject any application for membership without assigning any reason therefore, or may postpone such application, pending the receipt of further information.
16. If the application is rejected, the entrance and annual subscription fees tendered, shall be refunded forthwith without deduction to the applicant by the secretary.

RESIGNATION

17. A member may resign upon written notice to the secretary
18. If a fully paid-up member resigns he/she will not be entitled to a refund of the subscription or a
part thereof

REMOVAL FROM REGISTER

19. Any member who fails to pay his annual subscription within two months after due date shall be
removed from the register of members whereupon he shall cease to be a member. If during the said
period of two months such member shall state his reasons and apply in writing to the secretary for
permission to pay his subscription by installments within six (6) months from the due date thereof,
The JARC may grant such application upon good cause being shown.

EXPULSION

20. Any member may be expelled if found guilty of any willful contravention of these Rules or of
conduct rendering his continued membership undesirable.
21. Any complaint of such contravention or conduct shall be referred to the committee for investigation and, if substantiated, the committee may recommend the expulsion of the member.
22. The proceedings before the committee shall be subject to the following provisions; (i) The committee shall give the member at least thirty (30) days written notice of its meeting and outline
briefly therein the nature of the complaint. personally, or by post, or through his authorized representative.
(iii) A recommendation or decision to expel shall only be valid if passed by at least two—thirds majority of the full committee, respectively, who are eligible to vote at such meetings.
(iv) If such member is a member of the committee he shall not be entitled to vote at any such meeting, nor to take part in the deliberations thereof other than as stated in condition (ii) above.
(vii) lf the member holds any office in the JARC the committee may suspend him from office pending the final decision upon the complaint. Written notice of suspension with immediate

effect may be included in the notice to the member of the complaint to be investigated.
23. Any member who has been suspended by the committee as in these Rules provided, shall, until
further notice, forego all rights and privileges enjoyed by him. He shall be deemed to have vacated
any office held by him as from the date of such suspension and the committee may appoint another
member to hold such office temporarily, pending the election of a member to such office.

CHANGE

24. Any person whose membership was previously terminated by resignation, expulsion or the removal of his name from the register of members, for any reason whatsoever, may apply to be reinstated as a member.
25. The provision of these Rules relating to the election of new members shall apply to such application for reinstatement, provided, however, that in the case of removal owing to default in the
payment of his annual subscription fee, such defaulting member shall, in addition, be required to pay all arrears or so much thereof as the committee in its discretion may determine.

SUBSCRIPTIONS AND FEES

26. Subscriptions shall, on recommendation of the committee, be adjusted by an A.G.M. as and when it is necessary.
27. (a) An entrance fee shall be payable to the JARC by all new members. Such entrance fee shall
be adjusted from time to time.
b) A relevant entrance fee, as determined in 27ta) shall be payable to the JARC by any former member who rejoins after his membership has lapsed for a period of six (6) months, or longer, except that where such member pays all arrears subscriptions, the payment of the entrance fee shall not be required.
(c) For the purpose of this Rule, a member who transfers his membership from one class to another, shall not be considered to be a new member.
(d) In the event ofa husband and wife both wishing to become members it shall only be necessary to pay one entrance fee. In the event of one of them already being a member and the other wishing to become a member it shall not be necessary to pay a further entrance fee.
28. All subscriptions shall be payable in advance on the first day of July in each and every year and
shall expire on the 30th day of the following June provided, however,that any person who is elected
as a member on or after the first day of each quarter of the year, i.e. l October, l January or l April
shall be liable for a proportion of the annual subscription, based on quarters thereof.
29. All subscriptions shall be paid in Republic currency without deduction to the treasurer, who shall be responsible for collection and receipt of all monies due to the JARC.

GENERAL DUTIES AND FUNCTIONS

30. The JARC shall elect a committee and the officers shall be a chairman, vice-chairman, honorary
secretary and honorary treasurer, provided that the offices of secretary and treasurer may be combined.
31. General meetings shall be held by the JARC which shall decide the month in each year when its
compulsory Annual General Meeting will be held in substitution for its ordinary meeting. Special general meetings may also be convened under these Rules.
32. The Committee shall meet at least once a month, and as required by these Rules.

COMMITTEE

33. The JARC shall be governed by a committee which shall be responsible for the proper and efficient administration of the affairs of the JARC and the due carrying out of the objects of the JARC,
as set out in the Constitution.
34. The members of the JARC shall at any annual general meeting, or in the case of the new JARC at
its first meeting, decide:
(i) as to the size of the committee;
(ii) the bank or building society with which the funds of the JARC are to be deposited, and, subject to the provisions of the Rules, the manner in which such funds shall be administered.
35. The committee and chairman shall be elected annually by the members assembled in annual general meeting and shall hold office until the next succeeding annual general meeting; provided that in the case of the new JARC, the first election of the committee and chairman shall take place at
the first meeting at which the JARC is formally established.
36. All members of the committee and/or office bearers shall act in an honorary capacity only.
37. Nominations for election to the committee and chairman shall be made by the members present
at the meeting and entitled to vote; provided, however, that any member who will be unable to attend the meeting may address his nomination to the secretary as to reach the secretary at least two
clear days before the date of such meeting.

38. No nomination shall be valid unless
(i) it is submitted in writing, duly signed by the proposer and seconded.
(ii) it discloses the candidates name and call sign;
(iii) it is accompanied by a written statement signed by the candidate whereby he consents to serve as a member of the committee and or as chairman.
39. No person shall be eligible for election to the committee who;
(i) has not been a member of the JARC or the defunct Johannesburg Branch of the South African Radio League for at least twelve months immediately prior to his nomination;
(ii) is in arrears with his membership subscription at the date of his nomination;

(iii)is not a member of the SARL;
(iv) is otherwise disqualified in terms of these Rules or whose name has been removed from; and not restored to; the register of members.
40. No person shall be eligible for election as chairman who:
(i) has not been a member of the JARC or the defunct Johannesburg Branch of the South African Radio League; for at least twelve months immediately prior to his nomination;
(ii) has not been a committee member of the JARC or the defunct Johannesburg Branch of the South African Radio League, for at least one year;
(iii) is in arrears with his membership subscription at the date of his nomination;
(vi) is not a member of the SARL;
(v) is otherwise disqualified in terms of these Rules or whose name has been removed from, and not restored to; the Register of members.
41. The committee shall meet not later than fourteen days after its election and thereafter at least once in every calendar month The committee shall appoint the officers provided for under Rule 30
42. The quorum necessary for the transaction of business at any committee meeting shall be a majority of the full number of committee members and all decisions taken by the committee shall
require the majority of the votes of the aforesaid full number.
43. The secretary of an outgoing committee shall convene the first meeting of an incoming committee by giving at least seven days notice telephonically or in writing of the intended meeting.
44. Subsequent meetings shall be convened by the secretary in such manner and form as the committee may from time to time decide.
45. Upon the request of any three members of the committee the secretary shall convene a meeting
of the committee to be held within ten days of the date of receipt by him of such request.
46. The secretary shall; immediately after the aforesaid first committee meeting; advise the members of the names and offices held; if any, of all the members of the committee as constituted
and of the official address of the headquarters of the JARC for the ensuing year.
47. In the event of a vacancy arising on the committee; the members at the next succeeding meeting
shall nominate and elect a member to fill such vacancy in the same manner and subject to all conditions as in these Rules provided for in the annual election of the committee. Prior notice to members of the intended filling of such vacancy shall not be imperative, however.

CLUB FUNDS

48. The funds of the JARC shall consist of the subscription levied upon its members, as in these Rules provided and in addition, such other monies as may accrue to it in any manner whatsoever.
49. The committee shall be responsible to the members for the due and proper administration of such funds.
50. All monies received on behalf of the JARC shall be paid into an account to be opened in the name of the JARC at such bank or building society as its members, in terms of these Rules, may from time to time determine.

51. Such account shall be operated upon by any two members of the committee as the full committee may from time to time decide.
52. The committee shall have authority to disburse such amounts as may be necessary for the proper
conduct of the affairs of the JARC, provided;
i) that the committee shall lay before each ordinary meeting of the members a detailed statement, duly certified by not less than three of its members, reflecting the payments or disbursements made by it during the preceding calendar month,
(ii) that the members at any meeting may attach such condition and/or restrictions to the aforesaid authority as they may from time to time deem fit.

ANNUAL FINANCIAL STATEMENTS

53 The financial year of the JARC shall terminate on the 31st of May in each and every year, as at
which date the committee shall cause an income and expenditure account and a balance sheet to be
prepared in respect of such year.
54. The correctness of such account and balance sheet shall be ascertained and certified by the auditor or auditors appointed in accordance with these Rules and shall. In addition, be signed by the
chairman and honorary treasurer.
55. The aforesaid account and balance sheet, duly certified and signed, together with a report, if any,
by the auditor and a report by the committee on the activities and state and condition of the JARC
shall be submitted by the committee to the members at the annual general meeting of the JARC.

DEFICIT

56. Should the accounts disclose that the expenditure exceeded the income in any one year, such excess shall be made good out of any funds that may be in hand or accrue to it in the next succeeding year or years.
57. The members shall annually at A.G.M., appoint a duly competent person, whether a member or
not, to act as auditor for that year, provided, however. that no member of the committee, including
the secretary and treasurer, may act as auditor.

MEETINGS

58. Meetings of the JARC shall consist of:
(i)Ordinary meetings,
(ii)Annual General Meetings and
(iii)Special General Meetings.
59. At any meeting the chairman, or in his absence the vice-chairman, shall be entitled to take the

chair, or failing both of them, the meeting shall from its own number elect a member as chairman,
provided, however, that at a S.G.M. convened upon requisition, the members so assembled shall elect from their own number a chairman for that meeting or any adjournment thereof

ORDINARY MEETINGS

60. The member; shall meet as often as shall be requisite for the transaction of its business, provided further that the Secretary shall give prior notice of such meeting to each member in such a
manner and form as the committee from time to time may decide.
61, The business to be transacted at such meeting shall be:
(i) to approve, or otherwise amend, the minutes of the previous meeting,
(ii) to consider the statement of revenue and expenditure, if any, prepared by the committee,
(iii) to consider such abnormal or extraneous expenditure, if any, as the committee may recommend,
(iv) to consider and transact such other business which ought to be transacted thereat.

INFORMAL MEETINGS

62. The members may, either at the conclusion of an ordinary meeting or at such other time and place as they, upon recommendation of the committee may decide, hold informal meetings solely for the purpose of conducting lectures, demonstrations, experiments and activities of a like nature.

ANNUAL GENERAL MEETINGS

63. At the Annual General Meeting held in terms of Rule 31, the business to be transacted thereat shall be:
(i) to approve, or otherwise amend, the minutes of the previous general meeting;
(ii) to receive the annual report from the committee;
(iii) to receive the audited account of income and expenditure and the balance sheet and the auditor's report thereon, if any;
(iv) to elect members of the incoming committee
(v) to elect the chairman;
(vi) to consider and transact such other business which may or ought to be transacted at an A.G,M.

64. A member who desires to give notice of any matter or business which is to be considered or transacted at an AGM. shall, not later than the 2lst day of the month preceding that of the A GM.,
lodge, in writing, with the secretary full particulars of the subject matter so to be considered or transacted.

SPECIAL GENERAL MEETING

65. A special general meeting may be convened by the committee at any time. The honorary

secretary shall convene a SG.M. when requisitioned either by not less than two committee members
or upon requisition signed by not less than five members of the JARC. The meeting will be convened
within 21 days after the receipt of such a requisition.
66. The business of a S.G.M. shall be restricted to that stated in the notice convening the meeting and any matter arising there from.

QUORUM

67. For the purpose of transacting any business at any meeting a quorum at the time of voting on a
resolution, shall consist of;
(i)in the case of an ordinary meeting, 10 per cent of the members in person or by proxy,
(ii) in the case of an AGM., l2,5 per cent of the members in person or by proxy; and
(iii)in the case of a SGM., l2,5 per cent of the members in person or by proxy, (iv)provided that a quorum shall in no case consist of less than five members in person.
68. If within thirty minutes after the time appointed for a meeting a quorum is not present, the meeting, if convened upon requisition of members, shall not be held In any other case it shall stand
adjourned either;
(i) to the second week thereafter at the same time and place, or if that day be a public holiday then the next succeeding day other than a public holiday, or
(ii) to such other time and place as the committee, subject to these Rules, may decide, provided that it shall not be earlier than the second week thereafter.
69. If at such adjourned meeting a quorum is not present within thirty minutes after the appointed time, the members present, not being less than five, shall constitute a quorum and may transact the
business for which the meeting was called.

NOTICE

70. Save as otherwise in these Rules provided, all general meetings or any adjournment thereof shall be convened by the secretary by notice which shall be posted to the addresses of members at
least ten days before the date fixed for the meeting and shall specify the date, place and hour of the
meeting and the nature of the business to be transacted thereat.

7l. The accidental omission to give notice to or the non-receipt of notice of any meeting by any member, shall not invalidate the proceedings (or resolutions taken) at such meeting.

VOTING

72. A member entitled to participate in the transaction of any business, matter or thing, upon which
it is necessary to vote or ballot, as in these Rules provided, shall be one that is eligible to vote in

terms of these Rules.
73. All decisions taken shall require a majority of the votes of the members present, provided that in
the case of a ballot by all members, a majority of all such members shall be required.
74. Save as otherwise provided in these Rules, at any meeting at which business is being transacted;
(i) all questions shall be decided in the first instance by the show of hands; and
(ii) each member present and entitled to vote, whether by show of hands or by ballot as hereinafter provided, shall have one vote only, and
(iii) in the event of equality of votes the chairman of the meeting. in addition to his deliberative vote as a member, shall have a casting vote
75. Notwithstanding the provisions of the preceding Rule, the voting in the case of a contested election of members of the committee, the chairman and of the auditor, or auditors, shall not be by show of hands, but by way of ballot
76: Unless a ballot is demanded, a declaration by the chairman that a resolution has been carried by
a particular majority, and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact, without proof of the number or proportion of the votes recorded in favour or against the resolution.
77. Any member entitled to vote, having voted with the minority on a show of hands. may call for a
ballot of the members present which ballot shall take place forthwith, whereupon the members present shall appoint at least two scrutinizers to count the votes and report to the chairman.

SPECIAL BAI LOT

78: Not less than 12,5 per cent of the total membership entitled to vote, with a minimum of three, either before or immediately after any vote has been taken (whether by show of hands or ballot) may call for a special ballot of all members, in which event so far as the question at issue only is concerned, the meeting shall stand adjourned to a date not less than ten days later to be fixed by the
meeting, but which shall in no event be later than that of the ordinary meeting in the next succeeding month.
79: The committee shall forthwith cause voting papers to be prepared and posted to all members and shall clearly state the question at issue and require the return of the voting papers to the secretary by 4 pm on a date not later than two clear business days before the date of the adjourned
meeting.
80. At the close of any such special ballot the scrutineers, who shall be appointed by members at the
meeting at which the special ballot was demanded, shall count the votes, rejecting doubtful and spoiled papers, and report to the chairman the result of the voting and such report shall be recorded
in the minutes of the meeting as the decision of the members upon the question at issue.
81. The decision as to the eligibility of the member to vote and/or the validity of the voting paper

shall rest entirely with the scrutineers who, if necessary, shall have full access to all the books and records of the JARC for this purpose and may call upon the secretary for such assistance as they may require.

MINUTES

82. Minutes of all committee meetings shall be kept by the secretary and such minutes shall be confirmed and signed at the next succeeding meeting of the committee, provided, however, that in the case of a meeting convened upon requisition of members, the chairman of that meeting shall sign such minutes.

MISCELLANEOUS
INDEMNITY

83. Every member of the committee or any sub-committee and every officer of the JARC, shall be indemnified by the JARC and it shall be the duty of the JARC, out of funds of the JARC, to pay all costs, losses and expenses which any such member, officer, agent or servant aforesaid may incur or become liable to by reason of any contract entered into or deed done by him in the discharge of his duties.

VICARIOUS LIABILITY

84. No member of the committee or sub-committee, or officer shall be liable for the acts, receipts, neglects or defaults of any other member of the committee or sub- committee, or for the joining in any receipt or other act for conformity, or for any loss or expense happening to the JARC through the insufficiency or deficiency of title to any property acquired by the order of the JARC for or on behalf of the JARC, or for the insufficiency or deficiency of any security in or upon which any of the monies of the JARC shall be invested, or for any loss or damage arising from insolvency, bankruptcy or tortuous acts of any person with whom any monies, securities or effects shall be deposited or for any other loss, damage or misfortune whatever which shall happen in the execution of the duties of his respective office or in relation thereto, unless the same happen through his own willful act or default.

PROXY

85. Every member entitled to vote shall be entitled to be represented by proxy, provided that no

person shall act as a proxy unless he is entitled on his own behalf to be present and vote at the meeting at which he acts as proxy

86. The instrument appointing a proxy shall be in writing under the hand of the granter and shall be in such form as the JARC may from time to time decide, provided that the committee shall accept any other form of proxy which clearly and adequately indicates the intention of the person granting it and provided further that it is duly signed in accordance with law.

87. Unless specifically otherwise stated therein no instrument of proxy shall be valid for more than one meeting and any adjournment thereof and no such instrument shall be used at an adjourned meeting which could not have been used at the original meeting.

88. The form of proxy shall be lodged with the secretary on the day preceding the meeting, or with the secretary half-an-hour before the meeting, as the case may be, at which it is used and the committee's decision, as the case may be, as to whether the form so received is in order or not, shall be final.